

**Proclamations: EMS Week and Public Works Week May 20-26****Paving Bids:**

**Hard Rock Land Swap:** The Town has received a request to accept 70,829 sq.ft. from Lot 13.2 being transferred from Liberty Trucking to the Town of Barrington. It also depicts 70,829 sq.ft. being transferred from Lots 13.1 and 19 (Town of Barrington lots) to Lot 18 (Liberty Truck). This is a zero-sum property swap. The proposed grading work will also level out additional area on the existing Liberty Trucking site and provide a level pad site on Liberty's Lot 13.2. The proposed Site Plan application will require agreement from all parties, Liberty Trucking, the Town of Barrington, and Hard Rock. ***Is the Board willing to do this proposed lot line adjustments with Liberty Truck to help with road design into the 125 EcoPark project?***

**Goals:** There was a request to bring back up the Goals to see if they should be amended or something added. (Copy at end of report). ***Are there changes the Board wants to make?***

**Land's Committee:** The Board's original charge was *(to review all of the town owned lots that are large enough to be considered for forest management and then to advise the Board of Selectmen on management of those parcels that are not under the management of the Conservation Commission and the Conservation Commission for those that are under the management of the Conservation Commission on the best way to manage them. )* The committee's proposal for a new charge is to be addressed at a meeting the week of 5/7.

The Town Lands Committee will examine the status and use of town owned properties and provide advisory input to the Select Board and other Boards, Commissions, and Committees regarding possible improvements to condition, use, or value of the properties. This Committee intends to collaborate with various departments and agencies at town, county, state, and federal levels to provide meaningful advice.

***Does the Board wish to adjust the charge?***

**Marsh Road Parking area for Stonehouse Forest. *Does the Board want to agree to let SELT build a parking area on a .24 acre tax deeded piece of land near the forest?***

**Technology Services RFP: *Does the Board approve sending out the RFP for technology services?***

**Swain Road:** *My email ( Italics). Attorney Roman's reply (underlined italics). Swain Road is Class V paved for .7 miles and then becomes Class VI gravel. There are 11 homes on the Class VI portion as well as the Town Forest (15 parking spaces). The residents are upset with the fact we encourage people to visit the Town Forest and the residents do all the road maintenance. The Board would like to review all options and weigh the various options. The Town has many private & Class VI gravel roads so wants to be careful on setting precedent.*

1. *Do nothing*

Right, as a Class VI road, it is a public road that the public has a right to travel on (even if there were no Town Forest to go to) and the Town has no authority to spend money to upgrade/maintain a Class VI road (indeed the Town is statutorily prohibited from doing so, RSA 231:59)

*2. Accept the road as Class V and upgrade (does this require Town Meeting vote?)*

This can be done in 2 ways:

1. Town meeting vote – the warrant article can include language delaying the acceptance until after the Road is upgraded; another condition could be betterment assessments by abutters to the Road – but a betterment assessment is not *required*

2. Layout Process:

a. BOS can follow the statutory layout process under RSA 231:8 et seq. and do a layout of a Class V road over the Class VI section subject to a betterment assessment

i. The Town, as owner of the Town forest the road serves, would be responsible to cover its share of the betterment assessment.

ii. The betterment assessment is included on the tax bills for the abutters prorated over a period of up to 10 years

iii. An appropriation or bond is not required because the Town cannot hold off upgrading the road until the betterment assessments are received from abutters

1. However, an appropriation (and thus a Town Meeting vote) may be required to appropriate the Town's share of the betterment assessment unless you have a road maintenance CRF or an appropriate operating budget line item you can pull the amount from – we should run this by DRA though

b. BOS can follow the normal statutory layout process under RSA 231:8 et seq. and do a layout of a Class V road over the Class VI section, with no betterment assessment

*3. Betterment Assessment, which I believe requires Town Meeting vote on a bond.*

This is only tied to accepting the road as a Class V road, there is no authority just to upgrade it, impose a betterment assessment, but keep the road as Class VI. If a betterment assessment is applied, as stated above, there is a hearing process that must be followed.

*4. Emergency Lane*

Can use this is firefighting equipment and any other emergency vehicles cannot safely travel the Class VI road. If approved as an Emergency Lane, can keep road as Class VI and use public funds to maintain and repair and plow only as necessary to allow emergency vehicles access

Process:

1. BOS hold a public hearing;
2. All persons known to have an interest must be given notice by regular mail 10 days prior to hearing – all abutters and technically, to the Town Clerk as well given the Town Forest
3. Post notice on website and at 2 public places in Town (not required but should anyway)
4. Conduct public hearing with public input
5. Close hearing and BOS discuss and vote on classifying it as an Emergency Lane. Must make specific written findings that “The public need for keeping such lane passable by emergency vehicles is supported by an identified public welfare or safety interest which surpasses or differs from any private benefits to landowners abutting such lane.”

Emergency Lane status can be revoked by BOS at any time.

Alleviates the Town of any liability or required duties for the Road

5. *Have I missed options or incorrectly characterized them below. Other?* No.

Keriann Roman’s recommended preferences are 1-Do nothing (1 above) ; 2-Emergency Lane (4 above); 3-Town Meeting vote with or without betterment assessment (2.1 above) ; and 4-Layout by Select Board with or without betterment assessment (2.2 above) ***What does the Board wish to do?***

## **Information:**

**Intern Fellowship:** The Town was unsuccessful in obtaining the 2-1 match for the intern program.

GOALS 2018 BARRINGTON SELECT BOARD Adopted 4/9/2018

- I. Using existing documents review and recommend long term plan for space needs for all Town functions including Recreation, Library, Fire, Police, Public Works and Town Office functions.
- II. Establish a technology committee to develop and improve the town’s use of technology.
  - A. Develop plans for upgrading software and hardware associated with municipal operations that is fast and efficient for municipal employees and town residents.
    1. Develop a list of all current hard, software in use and licensing/ownership costs.
    2. Review and evaluate current systems vs other town systems vs recommended systems.
    4. Review hardware replacement schedules.
    5. Review redundancy and back-up systems.
    6. Review the phone system and Internet connectivity to decide whether to buy phones, change providers or continue with current lease arrangements.
  - B. Develop a plan to expand scanning of legacy documents

1. Review record retention laws and the current revisions under consideration.
2. Develop a scanning protocol for electronic record storage.
3. Review which areas of records require judgment (e.g. old/new map and lot #/pre 911 addresses, etc.) and which could be done by minimally trained temp.

III. Review and recommend changes on personnel polices

- A. Propose various Succession Management Plans
- B. Review & revise Personnel Plan
- C. Review compensation plan including merit and/or current placement on existing grades.

IV. Encourage economic development

- A. Consider infrastructure and park development, including Redemption Road and “Eco-Park” on Route 125.
- B. Develop & implement strategies to be more “business-friendly” encouraging both new business and retention of existing businesses.